



MyHomeChoiceFyldeCoast

Mutual Exchange Scheme **Fact Sheet**

What is it?

It is an exchange scheme that allows council and housing association tenants to swap properties.

Conditions of using the scheme

In order to add a Mutual Exchange application to *MyHomeChoiceFyldeCoast* you must:

- Live in a property owned or managed by one of the current partners on the Fylde coast:-
 - Blackpool Council
 - Blackpool Coastal Housing
 - For Housing
 - Great Places Housing Group
 - Muir Group Housing Ltd
 - Places for People
 - Progress Housing Group
 - Regenda
- Be a secure tenant **or** an assured housing association tenant. You will not be able to do an exchange if you are an introductory tenant or have an assured shorthold tenancy. Please check your tenancy agreement to confirm what kind of tenancy you have.
- Register your details on the *MyHomeChoiceFyldeCoast* website.

How does the scheme work?

First of all, you must have an active Housing Register application. You can do this:

- On the *MyHomeChoiceFyldeCoast* website – www.myhomechoicefyldecoast.co.uk
- Once you have fully completed your Housing Register application you will have the opportunity to add a Mutual Exchange application.

When you register you will need to provide details of your property, such as the area you are living in, the number of bedrooms, the rent etc. Your landlord has to approve these details before your property will be advertised.

Once your property is being advertised you will be able to contact other tenants who are interested in moving home.

What if I wish to advertise my details nationally?

When you add a Mutual Exchange application from the website, you need to confirm on the application form that you would like to participate in *National Home Swap* and supply an email address. If you choose not to participate, your property will only be visible via the *MyHomeChoiceFyldeCoast* website.

National HomeSwap

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National Home Swap

If you would like to participate in National Home Swap, please provide your email address and check the box below:

I would like to participate in yes no
National Home Swap:

Email address:

Please note that by selecting yes in the above question you are consenting to your property being advertised on a national database, no personal data will be available other than the email address and property details you have submitted. The email address that you have provided here will receive all contact from interested parties.

If you select no, you are opting not to participate in National Home Swap, your property will only be visible to other users on this site.

Add the regions you would like to move to. Add a location, select a distance from the drop-down list and then press *Add location details*.

Home Swap locations

As part of the Home Swap scheme, locations and radii around them can be chosen to select areas in which you would like to live. Up to 3 locations can be specified.

Add your location and distance, then click 'Add location details' to select it.

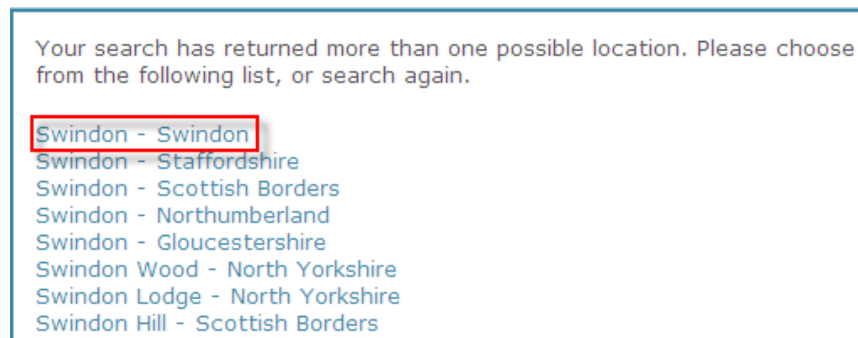
Add your required location:

Location (area or postcode):

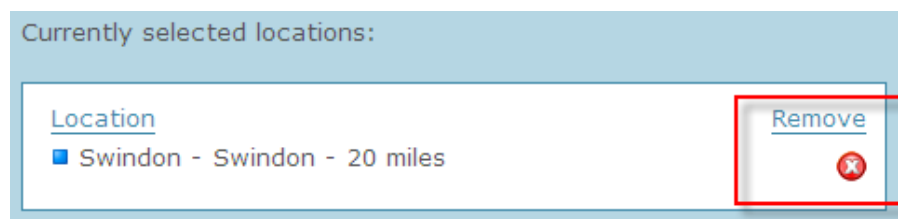
Distance:

Add location details

Now click on the desired area from the list of results.



The area has now been added and can be removed by clicking on the X.



Where will the mutual exchanges be advertised?

On our website: www.myhomechoicefyldcoast.co.uk

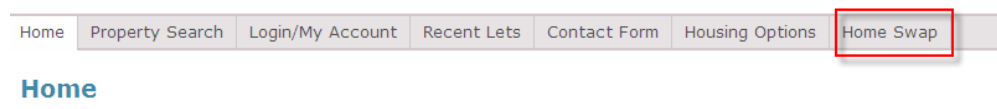
Mutual exchange newsletter: in the offices of any partner agency

If you need help to see the latest list please contact 01253 476111

How do I view other national mutual exchanges?

You do not need an active MX application or a login to view national MX properties and send messages to people advertising properties but you do need an active MX application to bid on properties in your local Mutual Exchange scheme.

If you have an active MX application, open the public website and click on the *Login/My Account* tab to login. Click on the *Home Swap* tab.



Enter details of your current property and the type of property you are looking for. If you are logged in and have an active MX application, this will already be filled in.

National Home Swap

New search

Please note that all fields are mandatory

Your current property

Bedrooms:

Property type:

Postcode:

Your requirements

Required property types:
Bungalow
Flat
House

Required min bedrooms:

Required max bedrooms:

Next, fill in information on the areas you would like to live in. Add a location, select a distance from the drop-down list and then press *Add location details*.

Home Swap locations

As part of the Home Swap scheme, locations and radii around them can be chosen to select areas in which you would like to live. Up to 3 locations can be specified.

Add your location and distance, then click 'Add location details' to select it.

Add your required location:

Location (area or postcode):

Distance:


Now click on the desired area from the list of results.

Your search has returned more than one possible location. Please choose from the following list, or search again.

- Swindon - Swindon
- Swindon - Staffordshire
- Swindon - Scottish Borders
- Swindon - Northumberland
- Swindon - Gloucestershire
- Swindon Wood - North Yorkshire
- Swindon Lodge - North Yorkshire
- Swindon Hill - Scottish Borders

The area has now been added and can be removed by clicking on the X.

Currently selected locations:

Location	Remove
■ Swindon - Swindon - 20 miles	

If you are logged in and have an active MX application, this will already be populated from your application form but can be edited if needed.

Now press *Search* at the bottom of the page.

Search

If there are properties matching your requirements a new page will then open with information and links to local and national MX properties.

National Home Swap

Below are search results from national mutual exchange advertisers:



[+ Show current search criteria](#)

[Change your search](#)

[New search](#)

Local results	National results	National links
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These properties are from other users on this site. The results shown below match your exact requirements, if you wish to see properties that match some of your requirements (but not all) please [click here](#)

Sort your results by: Area  | Bedrooms 

Elland Close, Tilehurst, RG30 4PP	Advert Ref: 6895
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How will my results be displayed?

Local results will display properties that match your search criteria on the site you are using.

Local results	National results	National links
<p>These properties are from other users on this site. The results shown below match your exact requirements, if you wish to see properties that match some of your requirements (but not all) please click here</p>		
<p>Sort your results by: Area Bedrooms </p>		
Elland Close, Tilehurst, RG30 4PP		Advert Ref: 6895
Property type : Flat Bedrooms : 4 Area : Upton Cross Details : None		
View more details		
High Street, Reading, RG30 2AU		Advert Ref: 43
Property type : House Bedrooms : 2 Area : AnyTown Centre Details : Nice property in rural location		
View more details		

Click on *View more details* to view the advert and bid on the property, you must have an active MX application.

The advert will then open and if you are logged in with an active MX application, you will be able to bid on this property.

Property Details

**4 Bed Flat In Upton Cross**
Mutual Exchange Property Ref: 6895



Elland Close
Tilehurst
RG30 4PP

[Show on map >>](#)
[Show local services >>](#)
[Show properties nearby >>](#)

Landlord: AnyBorough DC

 You can apply for this property. [Apply Now](#)

This appears to be a good match for the following reasons:

You Require ...	They Require ...
• Area Yes	• Area Yes
• Property type Yes	• Property type Yes
• Bedrooms Yes	• Bedrooms Yes

National Results will display national MX properties. Click on the *national results* tab and then the *View more details to view the property* on the website hosting it.

The screenshot shows a web interface with three tabs: "Local results", "National results" (which is selected), and "National links". Below the tabs, there are two property listings. The first listing is for "6609 : Clatterton Lane TE4 6HJ". It lists "Property type : House", "Bedrooms : 2", "Area : Lower Hampton", "Details : A spacious property with good access to local amenities", and "Requires : 1-2 bedroom flat". A red box highlights the link "View more details (external site)". The second listing is for "6788 : Grenadiers Way Farnborough GU14 0PW". It lists "Property type : Flat", "Bedrooms : 1", "Area : Green Hills", "Details : Third floor; lift available", and "Requires : 2-3 bedroom house in Lower Hampton". A blue link "View more details (external site)" is visible at the bottom of this listing.

The advertised property is then displayed. You will not be able to bid on the property but will be able to contact the advertiser using the form at the bottom of the advert.

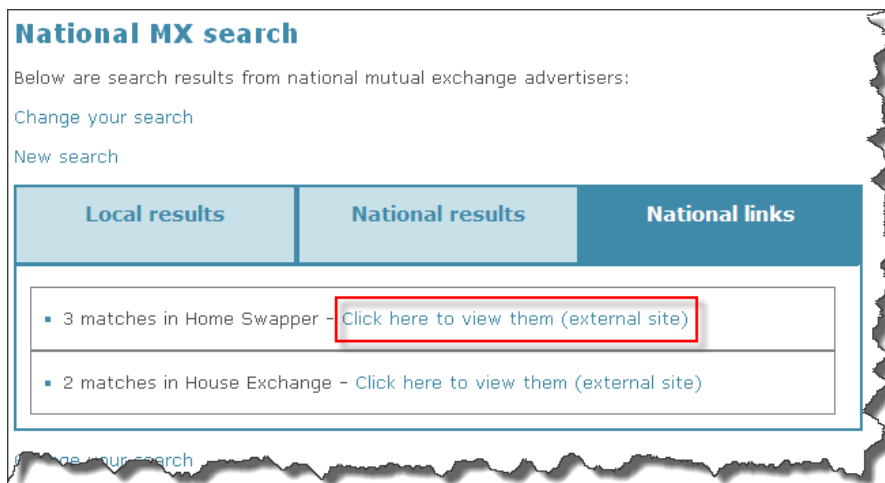
The screenshot shows the "Property Details" page for a "1 Bed Flat In Green Hills Mutual Exchange Property" with reference number "Ref: 6788". The address is "Grenadiers Way, Farnborough, Hants, GU14 0PW". There are three buttons: "Show on map >>", "Show local services >>", and "Show properties nearby >>". The landlord is "AnyBorough DC" and the total cost is "£60.00". A "No Photo Available" message is displayed over a placeholder image. At the bottom, there is a form titled "Interested in this property?" with instructions to add details and click "Send". The form fields are: "Name:" (text input), "Email address:" (text input), "Telephone:" (text input), and "Message to advertiser:" (text area). A red box highlights the "Send" button.

The message will then be sent to the email address the advertiser. The email will explain that the contact has been made through the national home swap programme, and that they should contact you to follow up an exchange if they are interested.

House Exchange and Homeswapper

Some tenants may choose to advertise their details on specific sites such as *House Exchange* and *Home swapper* websites. We are only able to tell you the number of matches that have occurred in their systems.

Click on the *National links* tab and then the *Click here to view them*, the link to go to the website the properties are advertised on.



National MX search

Below are search results from national mutual exchange advertisers:

[Change your search](#)

[New search](#)

Local results	National results	National links
	<ul style="list-style-type: none">3 matches in Home Swapper - Click here to view them (external site)	
	<ul style="list-style-type: none">2 matches in House Exchange - Click here to view them (external site)	

[Change your search](#)

In order for you to initiate a swap through Home Swapper or House Exchange you will need to register on that system. There will be a charge to you to register on their system if your landlord is not one of their customers.

What do I do if I am interested in a property?

On each advert will be the contact details of the current tenant. If you find something that you are interested in and they are also interested in the area and property that you are living in then you will need to contact them.

You will also need to make arrangements to view each others properties to ensure you are happy with the condition of the property.

Will my landlord allow me to do a mutual exchange?

MyHomeChoiceFyldeCoast landlords will only refuse permission if:

- A Court Order for Possession is in force
- A Notice of Seeking Possessions has been served
- The exchange means that either property will be overcrowded or under-occupied
- One of the properties has had substantial adaptations for disabled people and these will not be needed by the new occupant
- Either of the properties has a specific letting requirement such as older person's accommodation.

They may also hold back permission until:

- Any rent arrears are cleared
- Any breaches of tenancy conditions are dealt with
- A valid Energy Performance Certificate has been produced for your property, you will need to contact you landlord to arrange this.

What happens when I find someone who wants to exchange with me?

You need to let your landlord know and both of **you have to get written permission** before the exchange can go ahead. You can not exchange without this permission.